

The process of application for an MA programme at the Faculty of Social Sciences at the Georg-August-Universität Göttingen

By when do I have to submit the application?

Winter term:

all required documents must be uploaded by 15th May

Exceptions:

proof of sufficient language competence can be handed in by 30th September

Summer term:

all required documents must be uploaded by 15th November

Exceptions:

proof of sufficient language competence can be handed in by 31st March

In case there are still university places available after the regular application procedures are completed you can apply subsequently for a so called **lottery procedure** of any unoccupied university places. The process of applying via lottery procedures corresponds with the process of applying via the regular procedure of application for a university place. An application via a lottery procedure is possible every **winter term from 1st October – 5th October** and every **summer term from 1st April – 5th April**.

How do I apply?

Step 1: Online application via the master's application portal ("Masterbewerbungsportal")

The link to the Master's application portal is available at the bottom of the Master's application [website](#).

You must register with your email address on which you will receive an email with a registration number and a password. The registration number is necessary in order to match every applicant clearly with the correct application. *Therefore, please always state your registration number during later correspondence!*

With these data (registration number including the hyphens), please log on to the master's application portal, fill out the form completely following the instructions and then submit it on the master's application portal.

Once you have submitted your data you will receive a confirmation mail, which includes a completed application form including a statement for approval with a declaration of a previously studied master's degree.

Step 2: Upload of the application documents via the [upload portal](#)

The email received after a successful registration includes a **link leading to the upload portal**, via which you will have to **upload all required application documents as a PDF document**. **Please note that the documents in the upload portal are assigned to the correct markings!**

The application documents include:

- Single-handedly signed **application form** – which is automatically generated after the successful registration and is included in the email you receive after you have registered as described in step 1. The required application documents are also listed in this application form.
- **Diploma** (if already available, otherwise please include an overview or a **transcript of previous examination results including credits total (without exceptions: at least 150 Credits (ECTS) required)** and **an overall grade or preliminary overall average grade; the “Abitur”-certificate/ high school diploma does not have to be uploaded!**)
- **CV/ personal data sheet**
- A **written letter** (up to two pages) from which your **motivation** for taking up the course of study is clearly detectable
- **Proof of language competence of German** (for those students having received their education in a country outside of Germany; not required for the MA degree programme Modern Indian Studies) the proof of language competence can be handed in by matriculation (winter term: 30th, summer term: 31st March)

Only concerning the MA programme Modern Indian Studies (beginning in the winter semester):

Applicants, whose native language is not English, must give proof of sufficient knowledge of English via a language proficiency test.

Applications that are not uploaded in full (including all mandatory documents with the required details of the credit total and an overall grade or preliminary overall average grade), in due form or by the deadline will be excluded from further proceedings.

After uploading the required documents, you will receive a confirmation via email of the successful upload.

Please refrain from queries and questions concerning the status of your application. Should the need arise you will be informed via email of any required selection interview, admission, rejection or further steps in the application process!

Optional module package

What is a module package?

The Faculty of Social Sciences offers in some MA programmes the possibility to select an optional module package so that students are offered to not just study their MA programme as purely scientific modules but to combine it with a legitimate module package from a different discipline (“minor”). The application for an optional module package is carried out during the application for an MA programme.

The following MA programmes offer module packages:

- “Ethnologie” (Social and Cultural Anthropology)
- “Geschlechterforschung” (Gender Studies)
- “Globale Politik: Strukturen und Grenzen” (Global Politics – Structures and Frontiers)

- „Soziologie“ (Sociology)

An **overview** of all available module packages and possible combinations of MA programmes is listed on our [website](#).

What do I have to take into consideration when selecting a module package?

- When selecting a module package please take into consideration the **admission requirements** of the respective programme which can be found on our [website](#)
- Most module packages are designed for a start of programme in the winter term for a duration of four semesters.
- The admission to the module package **“Wirtschafts- und Sozialpsychologie”** is limited to 7 students of the MA programmess “Soziologie” and “Ethnologie”

If you wish to study a module package, please cite so during the online application process.

The application for a module packages is processed separately from that of the selected MA programme. You will be informed of an admission or a rejection to a module package via email.

You received an admission to a module package:

Please send an email to the Office of the Dean of Studies with a short notice confirming whether you still want to study the module package.



The Office of the Dean of Studies will send the confirmation of admission to the examination office.



The examination office will enter the enrolment into the module package in FlexNow.

You received a rejection from your application for a module package:

If you are not admitted to the module package you applied for, you have the opportunity to study the MA programme as a **pure scientific discipline** (without a module package) or select a **different module package**. Please take into consideration the **requirements of admission** for the chosen discipline or programme and contact the student advisory office.

Before you contact the Office of the Dean of Studies with any further questions, please note at the detailed [FAQ concerning the MA application process](#) on our website:

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